



Date: May 1, 2008
Location: Conway Inn
Time: 7:00 – 8:00pm

BOARD OF DIRECTORS Meeting Minutes

Directors Present: Alice Newth – President Mary Franzoso – Vice-President
Sandra Leiser – Member-at-Large Polly Mead – Member-at-Large

Directors Absent: Mary McCulloch – Treasurer Dawn Heffernon – Secretary
J. Doster – Member-at-Large

Meeting Called to Order at 7:05pm by President Alice Newth

Secretary's Report – Dawn Heffernon (Absent)

- Minutes of the March 30, 2008 meeting already accepted and posted on HH Website.
- Mary Franzoso taking minutes in lieu of Dawn's absence.

Treasurer's Report – Mary McCulloch (Absent)

- Board will be updated at the next meeting.

Equipment Report – J. Doster (Absent)

- Board will be updated at the next meeting.

Class Coordinator's Report – Sandra Leiser

- We are in week two of the current session.
- We are conducting another new beginner's class – interest has been high and retention has been good.
- Mary Franzoso and Carol Bolduc are assisting this session.
- Instructor Request/Teaching Technique/Syllabus:
 1. Sandra and Dawn have been discussing how best to approach the instructors.
 2. They determined a face-to-face discussion would be best.
 3. Due to scheduling conflicts they have been unable to arrange this meeting.
 4. Sandra has since spoken to both instructors about the syllabus request.
 5. Sandra has received mixed responses from both instructors and therefore will still schedule a face-to-face meeting to sit and discuss this request from the membership.
 6. The goal is to have this in place for the June session.
- Sandra wants to develop a training committee amongst the membership. Sandra and Dawn will develop thoughts on this committee to bring forward at the next members meeting or sooner if possible.

OLD BUSINESS:

By-Laws:

- By-Laws are complete as amended at the Annual Meeting. Alice will file them with the State. Final By-Laws are attached to these minutes for reference purposes.

Slate of Officers:

- Slate of Officers, as voted at the Annual Meeting, has been sent to Dawn for signature and filing with the State.

Night Check at Roaring Brook Barn:

- Mary McCulloch has motioned (via email) for the board to reiterate its decision at the January 16, 2008 Board Meeting to not provide night check at Roaring Brook Farm.
- The Board has once again unanimously voted **NOT** to do night check at Roaring Brook Farm due to potential liability issues.

Membership Meeting Minutes:

- Dawn has draft minutes that she has attempted to send to the Board via email for review and approval.
- No Board members have received this email.
- Dawn is to attempt to send them again.

Membership Application:

- Mary McCulloch is working on a Draft Application.
- Board asks that Mary send this, via email, for input/approval of the board.
- Board would like to have this approved by next members meeting.

NEW BUSINESS:**Dog Message Therapy Inquiry:**

- Sandra has received a voicemail and email from a new message therapist in the area who is interested in attending our trial and possibly offering treatment to club members.
- Therapist has requested the HH mailing list.
- HH does not provide our mailing list to any vendors. Mailing list is for the sole use of HH business.
- Mary Mc has already been in touch with Becky (message therapist at our trial last year) about coming back.
- It was decided that Sandra will forward this information on to Polly for follow-up with Mary Mc on how to proceed and respond to this inquiry.

The Board then went into Executive Session for approximately 10 minutes. Those minutes will be sent directly to Alice Newth, President.

Next Meeting/Draft Agenda:

- Tuesday, July 1, 2008 – 7:00pm – Conway Inn
- Draft Agenda:
 1. Report of Secretary
 2. Report of Treasurer
 3. Equipment Report
 4. Class Coordinator Report
 5. Old Business
 6. New Business

Next Quarterly Members Meeting/Draft Agenda:

- Tuesday, June 3, 2008 – 7:00pm – Conway Inn
- Draft Agenda:
 1. Instructor Request/Teaching Technique/Syllabus
 2. Club Committees/Training Committee
 3. Trial – October 11 & 12

Meeting Adjourned 8:00pm

Respectfully submitted,

Mary Franzoso