

*Hilltown Hounds Board of Directors Meeting
Minutes: March 30, 2008,
5:00 – 6:00pm Conway Library Steps*

5:02 pm HH Meeting called to order

All board members present; J Doster, Mary Franzoso, Dawn Heffernan, Sandra Leiser, Mary McCulloch, Polly Mead, Alice Newth

Meeting Agenda

1. Vote on meeting minutes from previous two board meetings (5 minutes)
2. Set quarterly membership meeting dates (5 minutes)
3. Discuss Learning Environment/Teaching Technique Brainstorm (40 minutes)
 - Determine which suggestions will be incorporated into the class/club structure, *Focus on class syllabus on the 30th, then move to other issues if time allows*
4. Determine execution plan to provide feedback to the membership on the above decisions (5 Minutes)
5. Schedule next meeting and set agenda. (5 Minutes)

Meeting Minutes

3-22-08 Meeting Minutes accepted and will be posted to the Hilltown Hounds Website
Dawn will contact Carol Bolduc to inquire about the Annual Meeting Minutes.

The board voted to **post all meeting minutes to the HH Website** within 7 days from here on. The minutes will be emailed by Dawn Heffernan to all the board members ASAP after the meeting. The board will have 5 days to review and make changes to the minutes. John Heffernan will receive a copy of the accepted meeting minutes to post to the Website.

Quarterly Membership Meeting

The *first* quarterly membership meeting will be held *April 10th, 7:00-8:00pm Conway Inn*. A draft agenda for the quarterly meeting will be attached to meeting notes. HH members will receive an invitation and brief explanation about the meeting with the agenda.

Teaching Techniques

The board discussed how to incorporate the syllabus suggestion from the facilitated discussion into our agility class structure. All BOD members agreed the syllabus is a good idea and Sandra Leiser will be responsible to talk with the instructors about providing a syllabus to students. In addition to a syllabus, the instructors will be asked to provide verbal suggestions to students to help them prepare for the upcoming classes.

Anonymous Donation

HH received \$1500.00 from an anonymous donor.

Membership Demographics

Mary is updating a list of the Hilltown Hounds membership contact information. The information will be disseminated amongst members as soon as the list is completed.

Membership Application

Membership applications may be started by email

Final Bylaws

The final bylaws are near completion and will need one final review by the board.

Next Meeting/ Draft Agenda

5-1-08 May 1st, (Thursday) 7:00pm – 8:00pm Conway Inn

The next board meeting agenda will be based on the results/discussion at the quarterly membership meeting. Below are two items to be included on the next agenda:

Equipment Report
Class Coordinator Report

*Respectfully Submitted,
Dawn Heffernan*